

PUBLIC ACT 41 OF 2001 - SECTION 1007
PRISON BUILD PROGRAM
MICHIGAN DEPARTMENT OF CORRECTIONS

I. Purpose Statement

Through the Prison Build Program, inmates of the Michigan Department of Corrections assist Habitat for Humanity and other nonprofit organizations provide housing and related products for low-income families.

The activities of the Prison Build Program include instructional and applied training for inmates in the building trades and horticulture industries, constructing walls, cabinets, trim and other housing components; constructing entire homes; designing and creating draperies and other interior products; and designing landscape plans and providing related horticulture products. Additional activities include assisting participants of the Prison Build Program for employment and successful reintegration into society.

II. Annual Report Summary - 2001

- , The first Prison Build Program catalog of products was produced and distributed.
- , The women at the Western Wayne Correctional Facility became the newest member facility of the Prison Build Program by building furniture items for Habitat children.
- , Women at Camp Brighton became the first inmate volunteers to work on a Habitat site in Lansing for the Lansing Habitat for Humanity affiliate.
- , 114 sets of walls were built at the following correctional facilities: Handlon Michigan Training Unit; Straits Correctional Facility; Thumb Correctional Facility; and Mid-Michigan Correctional Facility.
- , The first wood basement foundation built for the Prison Build Program was completed by inmates at the Mid-Michigan Correctional Facility for the Gratiot County Habitat for Humanity affiliate.
- , Prisoners at the Deerfield Correctional Facility built 25 sets of kitchen and bath cabinets to date and milled the trim for 11 Habitat homes to date.
- , Eighty to 100 inmates participated in the program this year.
- , The National Guard delivered over 100 sets of wall panels for Habitat for Humanity of Michigan including the delivery of two sets to Siren, Wisconsin to aid the victims of a summer tornado. The Michigan Army National Guard saved Habitat for Humanity over \$65,000 in transportation costs.
- , The following correctional facilities produced over 500 horticulture items for Habitat affiliates: Gus Harrison Correctional Facility, Huron Valley Men's Correctional Facility, Handlon Michigan Training Unit, Lakeland Correctional Facility, and Kinross Correctional Facility.
- , The Saginaw Correctional Facility completed a new site for the Prison Build Program to

- , build complete houses.
- , The Detroit Free Press produced a front and editorial page picture story on the Prison Build Program and an additional article appeared in the November issue of the Michigan Municipal League magazine.
- , The Harvard University and the Council of State Governments awarded the Prison Build Program semi-finalist status in their respective innovations in government programs for 2001.
- , Reintegration Michigan, Inc., a nonprofit corporation, was established to coordinate aftercare programs for ex-offenders.
- , Director Bill Martin was appointed a member of Habitat For Humanity International's first National Advisory Board for Prison Partnerships.

III. Major Initiatives for 2001

1. Meet with Director Martin, Deputy Director Bolden, and Assistant Deputy Director Johnson to discuss Action Plan 2001.

Task 1: Create Action Plan with team members Armstrong and Hunnicutt. Time-line: December 31, 2000

Task 2: Set January, 2001 meetings with Director Martin, Deputy Director Bolden, and Assistant Deputy Director Johnson. Time-line: December 31, 2000

T **RESULTS: Completed**

2. Implementation of new uniform building trades and other vocational curriculums.

Task 1: Establish partnerships with private-sector employers for review of uniform curriculum proposals. Time-line: January 15, 2001

Task 2: Implement uniform vocational curriculums. Time-line: February 1, 2001

T **RESULTS: Completed**

3. Creation and implementation of Advanced Vocational Program (AVP) and AVP web site.

- Task 1: Creation and approval by Director Martin of concept and web site. Time-line: December 31, 2000
- Task 2: Establish policy and procedures for acceptance into Advanced Vocational Programs. Time-line: January 15, 2001
- Task 3: Implementation of building trades, horticulture and custodial maintenance AVP programs. Time-line: January 30, 2001
- Task 4: Marketing of web site to potential employers. Time-line: February 1, 2001
- Task 5: Implementation and announcement of AVP web site. Time-line: February 1, 2001

T RESULTS: In Process

4. Review and determine transfer system for inmates in the Advanced Vocational Program.

- Task 1: Determine need and draft proposal. Time-line: January 15, 2001
- Task 2: Establish policy and procedures. Time-line: March 1, 2001
- Task 3: Present proposal to Deputy Director Bolden and Assistant Deputy Director Johnson. Time-line: February 10, 2001

T RESULTS: In Process

5. Create and distribute Prison Build Program product catalogue.

- Task 1: Recreate Habitat house designs. Time-line: January 15, 2001
- Task 2: Recreate landscape designs for Habitat homes. Time-line: January 30, 2001
- Task 3: Produce landscape and regional horticulture product list. Time-line: January 30, 2001
- Task 4: Create designs for cabinets, trim and other housing products. Time-line:

January 30, 2001

Task 5: Create order forms for walls, cabinets, trim and other housing products.
Time-line: January 15, 2001

Task 6: Order binders for catalogue. Time-line: January 20, 2001

Task 7: Distribute catalogs and meet with Habitat affiliate support managers.
Time-line: February 15, 2001

T RESULTS: Completed

6. Secure Michigan State Housing Development Authority (MSHDA) grant for 2001 Prison Build Program.

Task 1: Habitat for Humanity application to MSHDA for \$250,000.
Time-line: December 31, 2001

T RESULTS: Completed

7. Secure Michigan State Housing Development Authority (MSHDA) approval for 2001 to produce complete housing for MSHDA Replacement Program.

Task 1: Produce housing blueprint for MSHDA. Time-line: January 10, 2001.

Task 2: Discuss program and partnership with a municipality. Time-line: January 15, 2001

Task 3: Present formal request to MSHDA. Time-line: February 1, 2001

T RESULTS: Completed

8. Secure 2001 partnership with Michigan National Guard to deliver housing components of Prison Build Program.

Task 1: Help secure part-time civilian help for transportation battalion.
Time-line: January 10, 2001

Task 2: Prepare for February 13, 2001 meeting with Guard. Time-line: February

7, 2001

Task 3. Meet with Guard on February 13, 2001.

Task 4: Establish communication system, delivery schedule, and points of contact with Michigan National Guard and Habitat affiliates.
Time-line: February 28, 2001

T RESULTS: Completed

9. Build 125 sets of interior and exterior walls for 2001.

Task 1: Implement suggestions received from Habitat affiliates. Time-line: January 15, 2001

Task 2: Establish and create labeling system for wall delivery and set-up.
Time-line: January 15, 2001

Task 3: Receive requests for walls from Habitat affiliates. Time-line: March 1, 2001

Task 4: Assign correctional facilities building walls. Time-line: February 28, 2001

T RESULTS: 114 Sets Ordered and Built

10. Produce kitchen and bath cabinets for 50 Habitat homes.

Task 1: Acquire tools for cabinet production. Time-line: January 15, 2001

Task 2: Establish Deerfield Correctional Facility as production facility for cabinets; discuss production possibility for Western Wayne Correctional Facility.
Time-line: January 31, 2001

Task 3: Determine storage, packaging, and delivery needs. Time-line: January 31, 2001

Task 4: Receive requests for cabinets. Time-line: March 15, 2001

T RESULTS: 25 Sets of Cabinets Built and Delivered to Date

11. Produce trim for 50 Habitat homes.

Task 1: Acquire tools for trim production. Time-line: January 15, 2001

Task 2: Determine optimum lumber supply. Time-line: January 15, 2001

Task 3: Establish Handlon Michigan Training Unit as trim production facility.
Time-line: January 31, 2001

Task 4: Determine storage, packaging, and delivery needs. Time-line: January 31, 2001

Task 5: Receive requests for trim. Time-line: March 15, 2001

T **RESULTS: 11 Sets of Trim were Milled and Delivered for Habitat Homes to Date**

12. Design and offer miscellaneous products for Habitat affiliates.

Task 1: Determine products and production facilities. Time-line: January 30, 2001

Task 2: Determine storage and delivery needs. Time-line: January 30, 2001

Task 3: Determine inventory needs for system of periodic ordering. Time-line: January 30, 2001

T **RESULTS: Women at Western Wayne Correctional Facility began Designing and Building Miscellaneous Products for Habitat affiliates.**

13. Define and implement horticulture contribution to Prison Build Program.

Task 1: Meet with horticulture instructors to review designs and product list.
Time-line: January 4, 2001

Task 2: Determine facilities that will participate in program. Time-line: January 4, 2001

Task 3: Present program to participating facilities. Time-line: February 28, 2001

T RESULTS: Completed

14. Create quality control system.

Task 1: Meeting of team leaders to create quality control system. Create and implement quality control system to ensure construction and educational standards are met for construction. Time-line: January 20, 2001

Task 2: Review and implement quality control system for construction with participating facility staff. Time-line: March 1, 2001

Task 3: Meet with Assistant Deputy Director Johnson to discuss quality control system for education - building trades and horticulture vocational programs. Time-line: January 15, 2001

Task 4: Review and implement quality control system for education - building trades and horticulture vocational programs.
Time-line: February 28 2001

T RESULTS: In Process

15. Select correctional camps that would receive inmates of the program for building and horticulture work off-site.

Task 1: Identify camps to house inmates of the program. Time-line: January 30, 2001

Task 2: Discuss camp concept with Deputy Director Bolden and Assistant Deputy Director Johnson. Time-line: February 10, 2001

Task 3: Market camp project to Habitat affiliates and other nonprofit housing organizations. Time-line: March 1, 2001

T RESULTS: In Process

16. Create and implement pilot project for reintegration of inmates from Prison Build Program into society.

Task 1: Establish partnership with Prison Fellowship and select Habitat affiliates for mentors and aftercare. Time-line: February 15, 2001

- Task 2: Create resource directory to identify agencies in communities that are able to assist with basic needs such as clothing, shelter and transportation. Time-line: February 15, 2001
- Task 3: Create form to identify basic needs, agencies and points of contact to help fulfill those needs. Time-line: February 15, 2001
- Task 4: Implement social skills curriculum for Advanced Vocational Program. Time-line: January 30, 2001
- Task 5: Select personnel to instruct social skills curriculum. Time-line: January 30, 2001
- Task 6: Create orientation and instruction materials for mentor and aftercare program for participating faith-based organizations and other agencies. Time-line: March 1, 2001

T RESULTS: In Process

17. Establish tracking system of ex-offenders of the Advanced Vocational Programs.

- Task 1: Establish criteria and information gathering process for system. Time-line: July 1, 2001
- Task 2: Implement system. Time-line: July 1, 2001
- Task 3: Distribute results. Time-line: January 15, 2002

T RESULTS: Discussed Only

18. Survey Habitat for Humanity affiliates, participating employers of Advanced Vocational Program web site and reintegration mentors and aftercare partners.

- Task 1: Create surveys. Time-line: October 15, 2001
- Task 2: Send out surveys. Time-line: December 1, 2001

T RESULTS: Completed